



Central Public Library - Malta

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USE OF EVENTS AREA AT CENTRAL PUBLIC LIBRARY - MALTA APPLICATION FORM

Applicant's Details	
Name of Applicant	I.D. No.
Name of Organisation / Company (if applicable)	Co. Reg. No. (if applicable)
	VAT No. (if applicable)
Address	Tel. No.
	Mobile No.
	Email address
	Website (if applicable)



Event Details			
Title of Event			Date of Event
Type of Event (Tick as applicable)	☐	Cultural Event	Duration of Event (specify set-up and dismantling time slots)
	☐	Seminar	
	☐	Workshop Training	
	☐	Conference	
	☐	Exhibition	
	☐	Book Launch	
	☐	Other Private Function	
Brief Description of Event			
Additional Facilities Required (tick box if additional facilities are required)			
Tea and Coffee facilities			

Applicant's Checklist (if applicable)	
Applicant's CV	

Payment Details	Price	Totals
Use of Events Area (Monday-Saturday)	€75 per hour	
Use of Events Area (Sunday/Public/National Holidays)	€100 per hour	
Tea and Coffee facilities	€25 per function	
DEPOSIT to be settled upon booking	€75/€100 per function	
OUTSTANDING PAYMENT to be settled after event		
	TOTAL:	
Please indicate how you will be settling payments:	BANK TRANSFER	CHEQUE

Applicant's Declaration	
I have completed this Application Form after reading and agreeing to the Conditions of Agreement.	
Applicant (Name in Block Letters):	Signature
obo (Company / Organisation if applicable):	
I.D. No.	Date

For Official Use		
Application received by:	Approved	Not Approved
Application received date:	Signature: National Librarian & CEO / Director Library Operations Stamp:	

Information Protected – personal information provided on this application form is protected and used in accordance with the provisions of the General Data Protection Regulation.